

Joint Executive (Cabinet) Committee

Title:	Agenda																																
Date:	Monday 25 June 2018 <i>**NOTE CHANGE TO DATE**</i>																																
Time:	6.00 pm																																
Venue:	Conference Chamber West (FR109) West Suffolk House Western Way Bury St Edmunds IP33 3YU																																
Membership:	<p style="text-align: center;">Chairman John Griffiths</p> <p style="text-align: center;">Vice-Chairman James Waters</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Councillor</u></th> <th style="text-align: left;"><u>Portfolio</u></th> </tr> </thead> <tbody> <tr> <td>David Bowman</td> <td>Operations</td> </tr> <tr> <td>Ruth Bowman J.P.</td> <td>Future Governance</td> </tr> <tr> <td>Andy Drummond</td> <td>Leisure and Culture</td> </tr> <tr> <td>Stephen Edwards</td> <td>Resources and Performance</td> </tr> <tr> <td>Robin Millar</td> <td>Deputy Leader/Families and Communities</td> </tr> <tr> <td>Lance Stanbury</td> <td>Planning and Growth</td> </tr> <tr> <td>James Waters</td> <td>Leader</td> </tr> <tr> <td>Carol Bull</td> <td>Future Governance</td> </tr> <tr> <td>Robert Everitt</td> <td>Families and Communities</td> </tr> <tr> <td>John Griffiths</td> <td>Leader</td> </tr> <tr> <td>Ian Houlder</td> <td>Resources and Performance</td> </tr> <tr> <td>Sara Mildmay-White</td> <td>Deputy Leader/Housing/West Suffolk Lead for Housing</td> </tr> <tr> <td>Alaric Pugh</td> <td>Planning and Growth</td> </tr> <tr> <td>Jo Rayner</td> <td>Leisure and Culture</td> </tr> <tr> <td>Peter Stevens</td> <td>Operations</td> </tr> </tbody> </table>	<u>Councillor</u>	<u>Portfolio</u>	David Bowman	Operations	Ruth Bowman J.P.	Future Governance	Andy Drummond	Leisure and Culture	Stephen Edwards	Resources and Performance	Robin Millar	Deputy Leader/Families and Communities	Lance Stanbury	Planning and Growth	James Waters	Leader	Carol Bull	Future Governance	Robert Everitt	Families and Communities	John Griffiths	Leader	Ian Houlder	Resources and Performance	Sara Mildmay-White	Deputy Leader/Housing/West Suffolk Lead for Housing	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																																
Quorum:	Six Members, to include at least three of the total number of Members of each Cabinet.																																
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk																																

Public Information

Forest Heath & St Edmundsbury councils

West Suffolk

working together

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01638 719237 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: District Offices College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The West Suffolk Councils actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough/District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.	

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 20

To confirm the minutes of the FHDC/SEBC (Informal Joint) Cabinet meetings on 22 May 2018 (copies attached.)

Part 1 - Public

3. Open Forum

At each Joint Executive (Cabinet) Committee meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the Borough/District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

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There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Reports of the Performance and Audit Scrutiny Committees

(a) Forest Heath Performance and Audit Scrutiny Committee: 21 - 28 31 May 2018

Report No: **CAB/JT/18/001**

Chairman of the Committee: FHDC Cllr Louis Busuttill

Lead Officer: Christine Brain

(b) St Edmundsbury Performance and Audit Scrutiny Committee: 29 - 36 31 May 2018

Report No: **CAB/JT/18/002**

Chairman of the Committee: SEBC Cllr Sarah Broughton

Lead Officer: Christine Brain

6.	Reports of the Overview and Scrutiny Committees	
(a)	St Edmundsbury Overview and Scrutiny Committee: 6 June 2018	37 - 42
	Report No: CAB/JT/18/003 Chairman of the Committee: SEBC Cllr Diane Hind Lead Officer: Christine Brain	
(b)	Forest Heath Overview and Scrutiny Committee: 7 June 2018	43 - 48
	Report No: CAB/JT/18/004 Chairman of the Committee: FHDC Cllr Simon Cole Lead Officer: Christine Brain	
	<u>KEY DECISIONS</u>	
7.	Recommendation of the Overview and Scrutiny Committees: 6 and 7 June 2018: West Suffolk Homelessness Reduction Strategy 2018-2023	49 - 118
	Report No: CAB/JT/18/005 Portfolio Holder: Cllr Sara Mildmay-White, West Suffolk Lead for Housing Lead Officer: Davina Howes	
	<u>NON-KEY DECISIONS</u>	
8.	West Suffolk Annual Report 2017/2018	119 - 182
	Report No: CAB/JT/18/006 Portfolio Holders: SEBC Cllr John Griffiths and FHDC Cllr James Waters Lead Officer: Davina Howes	
9.	West Suffolk Growth Investment Strategy: Energy Framework	183 - 250
	Report No: CAB/JT/18/007 Portfolio Holders: SEBC Cllr Alaric Pugh and FHDC Cllr Lance Stanbury Lead Officer: Jill Korwin	
10.	Data Protection Policy	251 - 272
	Report No: CAB/JT/18/008 Portfolio Holders: FHDC Cllr Ruth Bowman J.P. and SEBC Cllr Carol Bull Lead Officer: Leah Mickleborough	
11.	The Apex Forward Plan	273 - 328
	Report No: CAB/JT/18/009 Portfolio Holder: SEBC Cllr Joanna Rayner Lead Officers: Mark Walsh and Damien Parker	

12. Guildhall and 79 Whiting Street, Bury St Edmunds 329 - 332

Report No: **CAB/JT/18/010**
Portfolio Holder: SEBC Cllr Joanna Rayner
Lead Officer: Alex Wilson

13. Forest Heath and St Edmundsbury Decisions Plans

(a) Forest Heath Decisions Plan: 1 June 2018 to 31 March 2019 333 - 350

To consider the most recently published version of Forest Heath's Cabinet Decisions Plan.

Report No: **CAB/JT/18/011**
Portfolio Holder: FHDC Cllr James Waters
Lead Officer: Ian Gallin

(b) St Edmundsbury Decisions Plan: 1 June 2018 to 31 March 2019 351 - 372

To consider the most recently published version of St Edmundsbury's Cabinet Decisions Plan.

Report No: **CAB/JT/18/012**
Portfolio Holder: SEBC Cllr John Griffiths
Lead Officer: Ian Gallin

14. Exclusion of Public and Press

To consider whether the press and public should be excluded during the consideration of the following item because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against the item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

15. Investing in our Commercial Asset Portfolio (para 3) 373 - 386

Exempt Report No: **CAB/JT/18/013**
Portfolio Holder: SEBC Cllr Alaric Pugh
Lead Officers: Rachael Mann and Colin Wright

(This exempt report is to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial and business affairs of a particular organisation.)

(No representations have been received from members of the public regarding this item being held in private.)